



Veteran's Benefits Certification of Understanding/Disclosure

Student: _____

SSN: _____

By my signature below, I certify that the LCC Office of the Registrar has fully explained the content of this document and that I have read, disclosed and understand the following:

- As a new/returning student who has not used benefits within a 12-month period, I need to complete a VA Application to receive educational benefits and submit it directly to VA. I should bring my Certificate of Eligibility with me when certifying for benefits at LCC for the first time.
- To be certified for VA benefits, I must file a "Request for Certification" with the LCC Office of the Registrar **each** semester.
- I will only be certified for courses required for my program of study and that proficiency courses will only be certified if LCC COMPASS placement scores indicate the need for those courses. Proficiency courses taken online via Blackboard/WebCT are NOT eligible for benefit certification.
- Courses previously completed with a passing grade, audit, non-credit and optional courses cannot be certified.
- If I drop a course, withdraw from a course or any of my courses are cancelled, I understand that the LCC Office of the Registrar will report the adjustment and my last day of attendance to VA, which may cause an overpayment resulting in a change to my benefits.
- VA will pay me for a course from the day the course begins to the day the course ends. To be paid at the same rate throughout the term, all my courses should begin and end on the same date. If I take courses with different begin and end dates, VA will adjust my payment accordingly.
- If I receive benefits under Chapter 30 or 1606, VA will send me a Student Verification of Enrollment at the beginning of the term. It will be my responsibility to verify my enrollment with VA after the last day of each month by either calling 1.877.823.2378 or via the web at www.gibill.va.gov so my check can be released.
- If I previously attended another college or university, I must request that an official academic transcript be sent to the LCC Office of the Registrar to have my prior credits evaluated for transfer. Prior credit must be evaluated within two terms or my benefits may be stopped and the VA may create an overpayment.

Check one of the following:

I have attended the colleges or universities as indicated below:

1.) _____

2.) _____

3.) _____

4.) _____

I have **NEVER** attended another college or university.

- LCC does not certify students on an Advanced Payment basis.
- Once certified by LCC, questions concerning the final processing of my benefits may be directed to the VA Regional Office in Muskogee, Oklahoma at 1.888.GI.BILL.1.

Signature: _____

Date: _____